

# AUSTIN CITY COUNCIL

## AGENDA



Thursday, December 14, 2006

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### Purchasing Office RECOMMENDATION FOR COUNCIL ACTION

ITEM No. 32

**Subject:** Authorize award, negotiation, and execution of a 36-month requirements service contract with JACOBS CONSULTANCY INC., Burlingame, CA, for airport financial consulting services in an estimated amount not to exceed \$150,000, with three 12-month extension options in an estimated amount not to exceed \$50,000 per extension option, for a total estimated contract amount not to exceed \$300,000

**Amount and Source of Funding:** Funding in the amount of \$50,000 is available in the Fiscal Year 2006-2007 Operating Budget of the Aviation Department. Funding for the remaining 24 months of the original contract term and extension options is contingent upon available funding in future budgets.

**Fiscal Note:** There is no unanticipated fiscal impact. A fiscal note is not required.

#### Additional Backup Material

(click to open)

No Attachments Available

**For More Information:** Cruz Banda, Buyer II/974-2133

**Purchasing Language:** Best evaluated proposal of two proposals received.

**MBE/WBE:** This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No Subcontracting opportunities were identified, therefore, no goals were established for this solicitation.

This contract is to provide the Department of Aviation with specialized financial consulting in order to perform the following tasks: •Prepare yearly airline rates and charges to determine landing fees and terminal rents, •Assist with recalculation and reconciliation of yearly airline rates and charges, •Provide support and training as required for the ABIA Financial Department's airline rates and charges model, •Provide research and information on the airport and airline industries, •Provide advice upon request and make such investigations, certifications, and other determinations, •Assist the ABIA Finance Division in developing and implementing industry benchmarks and best practices, and, •Provide other consulting services that might include: surveys, research and commentary, and participation in meetings and strategy sessions related to airport management, budgeting, revenue enhancement, concessions management, and Airport Affairs committee. This contract is necessary to provide specialized airport financial skills on an as needed basis that are not available with Aviation finance staff.

MBE/WBE solicited: 12/6 MBE/WBE bid: 0/0

**PRICE ANALYSIS** a. Adequate Competition. b. Sixteen notices were sent including 12 MBEs/6 WBEs. Six solicitations were issued. Two proposals were received.

**APPROVAL JUSTIFICATION** a. Best proposal. b. The Purchasing Office concurs with Austin-Bergstrom International Airport's recommended award. c. Advertised in the Austin American-Statesman and on the Internet.